



HELEN CHRISTMAS MARKET Invitation and Vendor Agreement Form

Dear Vendors,

The Helen Chamber of Commerce is holding the 17th Annual Helen Christmas Market on November 30 & December 1 and December 7-8, 2024. The Christmas Market offers unique handmade Christmas gifts and decorations along with an assortment of savory and sweet foods, drinks, candied treats and savory foods available at our fine restaurants.

The Helen Christmas Market will be held in the downtown Market Platz and Unicoi Hill Park where we anticipate having food vendors to draw people to the park. Unicoi Hill Park has plenty of spaces for vendors. We have a successful craft show at the park each year at the end of September!

We would like to invite you to participate in the Helen Christmas Market. It is to your advantage to have unique and quality merchandise to intrigue the visitors to shop at your booth,

Applications will be accepted no earlier than June 1 and no later than August 1, 2024. No applications will be accepted outside of this time period! Only one booth will be assigned per vendor.

All items **MUST** be created by the Attending Artist. No mass-produced items will be permitted. Work other than described or deemed offensive in nature may be subject to removal from the show. All articles and displays must be in good taste with no reference to race, ethnic group, gender, sexual or religious prejudice. If items are deemed to be offensive or mass-produced, the Helen Chamber of Commerce has the right to refuse the vendor. No refund will be given if the vendor refuses to remove said items and decides to leave instead.

You must have enough inventory to carry you through **both weekends!** Helen, Georgia is busy, especially during this time of year. Be sure you have enough inventory! It is important to have an attractive area that is inviting to the visitor. All booths must be a 10' x 10' white canopy tent. The City of Helen requires all tents to be white. **No other color will be accepted.**

Security is **not** provided during the event.

Parking is not provided for the vendors. You may park on Main Street long enough to unload/load your items. Then you may park in any of the private or City-Owned lots. Please note that most of the parking lots have fees. If you are assigned a space on Unicoi Hill, there is a parking lot off of White Street (next to Hofer's Bakery).

The charge to participate as a vendor is **\$150.00 per booth**. Since the Helen Christmas Market will be in two areas, **we will begin to assign spaces on a rotating basis**. Depending on space and number of vendors, those vendors who were in the Market Platz last year (2023) will get those spaces again this year (2024) if they desire to have them. The vendors that were in the Market Platz this year (2024) will be on Unicoi Hill next year (2025). The vendors who were on Unicoi Hill this year (2024) will be on the Market Platz next year (2025). Vendors understand that space on the Market Platz is limited. **All final booth assignments will be made at the discretion of the Helen Chamber staff**. The Helen Chamber will notify all vendors of acceptance and space location.

Upon acceptance of your application, you are obligated for both weekends. Except for emergencies, **if you do not show or leave early, you will not be invited back for future shows**.

If you are interested in participating, please complete the attached application and return it between **June 1 and August 1, 2024**. Please remit your payment of \$150.00 with your application. **Be sure to include pictures of your merchandise with the application**. If you should have any questions, call the Helen Chamber of Commerce at 706-878-1908.

Join us in making the holiday season in Helen a memorable experience for our visitors. Let's have fun and enjoy the holidays!

Sincerely,

Vicki Morris
Helen Chamber of Commerce

Please accept this Vendor Agreement. Vendors agree to release the Helen Chamber of Commerce from any liability while in operation of this event and they are solely responsible for liability insurance and sales tax.

Vendor Signature

Date